



GARFIELD COUNTY HOUSING AUTHORITY

1430 RAILROAD AVENUE, UNIT F

RIFLE, CO 81650

(970) 625-3589 or (888) 627-3589

Fax (970) 625-0859 * TTY (800) 659-2656

ADDITIONAL ADULT POLICY/ACKNOWLEDGMENT

The Garfield County Housing Authority’s (GCHA) Administrative Plan defines a guest as a person temporarily staying in the unit with the consent of a member of the household who has expressed or implied authority. A guest can remain in the assisted unit no longer than 30 consecutive days or a total of 90 cumulative calendar days during any 12-month period **or** lease provisions **whichever is least**.

The Colorado Division of Housing (DOH) allows guests in compliance with the **lease terms only!** GCHA administers DOH programs using their Administrative Plan for assisted families in Pitkin, Eagle, Moffat, Rio Blanco and some Garfield County families.

Children who are subject to joint custody arrangement or for whom a family has visitation privileges for a person living outside the assisted unit more than 50 percent of the time, is not subject to the time limitations of guests outlined above.

Any ADULT age 18 or older not included on the 50058 who is in the unit more than the authorized guest policy, without **written** approval from GCHA will be considered living in the unit as an unauthorized household member.

The burden of proof that the individual is a guest is on the family in the absence of proof; the individual will be considered an unauthorized member of the household. Statements from neighbors and or the landlord will be considered evidence in making the determination of how long “guest” has been present in the assisted unit.

Any ADULT using the assisted unit’s address for any purpose, including a mailing address, taxes, legal documents, other state or federal programs will be called a household member.

If household composition should change during the term of the lease, the head of household is responsible for notification to GCHA in writing. Failure to do this could result in termination of program participation, repayment of any overpaid rent subsidy, and possible eviction.

I have read and understand the above statements. There is no adult living/staying in the unit other than whose name(s) appear on the application/50058 and lease. I agree to notify the GCHA of any changes in writing.

Every adult household member age 18 or older must sign this policy acknowledgment form. This form applies to ALL households (even single person households).

Head of Household Signature

Date

Spouse/Significant Other/Other Adult

Date

2/2019



Warning: Section 1001 of Title 18 of the United States Code, states that a person who knowingly and willingly makes false or fraudulent statements to any department or agency of the United States is guilty of a felony. This institution is an equal opportunity provider and employer.

